



**新 西 蘭 中 醫 學 院**  
New Zealand College of Chinese Medicine

**INTERNATIONAL STUDENT WITHDRAWAL AND REFUND ENTITLEMENT**

<b>Situation</b>	<b>Outcome</b>	<b>Refund</b>
<b>Programme cancelled before start date through low enrolment numbers or a course closure.</b>	<b>Full refund issued</b>	100% refund
<b>Visa declined</b>	<b>\$500 Administration fee deducted</b>	Total refunded less \$500
<b>Visa approved, student withdraws <u>before start of programme</u></b>	<b>10% retained for actual expenses incurred at the enrolment stage:</b> <i>Application assessment and processing Enrolment, admission processing English placement test Generation of NSN Immigration liaison Insurance International recruitment, agents' commissions and marketing costs Police vetting, if required Public Trust account fees</i>	90% refund
<b>Student withdraws within 5 working days of the programme starting</b>	<b>20% fee retained for actual expenses incurred at the enrolment stage:</b> <i>Admission processing, administration and registration fees: English placement test Homestay accommodation arrangements Immigration liaison Insurance International recruitment, agents' commissions and marketing costs Orientation Police vetting, if required Public Trust account fees Tuition and related costs (e.g., library, student services)</i>	80% refund
<b>Student withdraws between 6–10 working days</b>	<b>25% fee retained for actual expenses incurred at the enrolment stage:</b> <i>Admission processing, administration and registration fees: English placement test Homestay accommodation arrangements Immigration liaison Insurance International recruitment, agents' commissions and marketing costs Orientation Police vetting, if required Public Trust account fees Tuition and related costs (e.g., library, student services)</i>	75% refund
<b>Student withdraws after 10 working days</b>	<b>No refund (unless on compassionate grounds)</b>	0% refund (standard)
<b>Compassionate withdrawal (e.g. illness, bereavement)</b>	Case-by-case review	Varies
<b>Course closure (after start of programme)</b>	Refund based on the undelivered portion	Pro-rata refund
<b>Any withdrawal</b>	Immigration NZ notified within 7 days	—
	All refunds must be lodged in writing	